

NSDJ *Wedding Checklist*

12 Months Before: Take a breath and Get ready.....

- _____ Select appropriate wedding date and time.
- _____ Book your ceremony site and officiant.
- _____ Start your Official Wedding Agenda "To do" list
- _____ Decide on a budget with your fiancé and family.
- _____ Choose the members of your wedding party.
- _____ Choose a Master of Ceremony for the wedding reception.
- _____ Pick a colour scheme or theme for your wedding.
- _____ Collect wedding magazines to help choose a style of wedding gown, then make a list of a number of bridal boutiques that you want to visit.
- _____ Make appointments at the bridal boutiques in advance to guarantee personal attention.
- _____ Book reception hall or caterer.
- _____ Discuss reception menu with caterer.
- _____ Book a tent if you're planning an outdoor reception. Have a Plan B...Weather...
- _____ Book a photographer, videographer, and book NSDJ services!! 😊
- _____ Select dresses for attendants.
- _____ Discuss wedding day transportation.
- _____ Book a limousine or carriage service.

6-9 Months Before...Time is flying by

- _____ Pick a honeymoon destination.
- _____ Inquire as to any extra work required for the type of honeymoon you choose—passports, inoculations, visas?
- _____ Compile your wedding guest list and addresses.
- _____ Visit printer and order invitations.
- _____ Choose tuxedos for groom and groomsmen.
- _____ Organize a Bridal Registry at a few stores—department, china, decorator stores.
- _____ Order wedding rings.
- _____ Discuss reception decorations and special events.
- _____ Select florist and discuss flower arrangements.
- _____ Meet with different decorators for backdrops, canopy ceilings, draping....Order your wedding cake.
- _____ Choose your wedding favours/bombonnières.

_____ Make appointment for engagement photograph 2 – 3 Months Before the Wedding

_____ Choose a location for your wedding rehearsal dinner and make the guest list.

_____ Choose music for the ceremony and reception. Meet or talk to DJ!

_____ Set up appointment with your hairdresser and make-up artist.

_____ Take veil in for trial run.

_____ Choose songs for your first dance and any other songs you want played for your first dance, with a parent, or the final song before you leave, kissing game during dinner reception.

_____ Finalize any honeymoon arrangements. Give your officiant a list of any details for your ceremony.

_____ Visit local city hall to get marriage license.

_____ You'll need your birth or baptismal certificates.

_____ Rent any equipment you may need for the reception hall.

_____ Arrange for attendants' gown fittings.

1-2 Months Prior...Almost here...OMG

_____ Address and mail invitations.

_____ Arrange newspaper announcement.

_____ Set date for final wedding gown fitting.

_____ Choose going away outfit.

_____ Shop for attendant gifts.

_____ Arrange accommodations for out of town guests.

_____ Start recording gifts and writing thank you notes.

_____ Address announcements to be mailed the day after the wedding.

_____ Make a list of all the small details

needed—pillow for the ring, goblets, garter, sign-in book.

_____ Make esthetic appointments for the week of the wedding.

_____ Wrap or decorate wedding favours –attach thank you cards.

_____ Make copies of maps/directions to all venues.

_____ Confirm details with all suppliers—officiant, florist, photographer, caterer...

_____ Arrange to change your name on official documents.

_____ Finalize transportation to and from ceremony and reception for wedding party.

_____ Make seating plan for reception.

_____ Have the lists posted at the reception site for guests to see which table they are at. Alphabetical good.

_____ Deliver wedding announcement to local paper.

_____ Buy a gift for your groom.

_____ Buy any additional gifts for certain individuals who have been of great help to

you.

- _____ Meet with MC to go over his or her instructions/speech.
- _____ Decide on a receiving line.
- _____ Arrange for a close friend or family member to transport the gifts to your home or parents' home following the reception.

1 Week Prior...What did I forget?

- _____ Give caterer the final guest count.
- _____ Finish addressing wedding announcements.
- _____ Schedule wedding rehearsal.
- _____ Inform all participants of exact time and place of all events.
- _____ Make sure all the small details have been purchased—pillow, goblets, garter, sign-in book. Pack for the honeymoon.
- _____ Take time for facial, pedicure, manicure and massage.
- _____ Make a wedding day schedule and make copies for all who need one.

Day before the BIG DAY 😊...All has come together....Congrats

- _____ Rehearse the ceremony with the bridal party.
- _____ Make sure the ushers have a list of names for reserved seating at the church.
- _____ Give gifts to the wedding party